

Special Olympics Maryland Area Memo

08/11/2023

**Special
Olympics
Maryland**



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Welcome

If there are any members of your area's leadership who are not currently receiving the Area Memo, [please fill out this form](#)

Shout out a volunteer

This memo's shot outs go to...

Laurie Brewer:

Laurie works tirelessly for her program. She's always trying to improve the levels of competition, while also providing tons of fun activities. Her fundraisers are next-level and she does a great job.

Please use the link below to submit your shout outs!

<https://www.surveymonkey.com/r/LV88QG9>

(NEW) Thank you, 2022-2023 AmeriCorps Members

This was the last week for our 2022-2023 AmeriCorps program. We want to thank our AmeriCorps members for an impactful year supporting our athletes and mission!

Thank you...

- Briasia Moore
- Lindsey Maritzel
- Abi Bauman
- Allie Boyd
- Megan Larson

(NEW) Congratulations to Jack Burk – Named to the Howard County Sports Hall of Fame

Howard County Department of Recreation & Parks has its newest four inductees of the Howard County Community Sports Hall of Fame including our own Jack Burk!. Each year, the Community Sports Hall of Fame

honors outstanding individuals for their commitment or notable contribution to community sports in Howard County.

From the HCR&P announcement:

Jack Burk joined Special Olympics as a basketball coach in 2000. Over the course of his 23 years with Special Olympics Howard County, he has built multiple innovative programs. His ability to relate to athletes of all ability levels has made him an invaluable asset to the Special Olympics community. In addition to basketball, Jack also helped out as a golf coach from 2001 to 2007. To ensure Howard County representation at the Special Olympics Maryland level, Jack served on the golf and basketball development teams. Jack also champions for the incorporation of student volunteers into working with Special Olympics athletes. When his daughter Jackie died in 2004, the family honored her memory by establishing a scholarship fund in her name to honor these outstanding student volunteers. As of 2023, through the generous donations of family and friends, the Jackie Burk Memorial Scholarship has provided financial assistance of more than \$31,000 to 22 outstanding Special Olympic student volunteers who embody Jackie's spirit of volunteering with Special Olympics athletes.

The induction ceremony will take place at the 19th annual Celebration of Sports on Tuesday, October 17th at the Turf Valley Resort and Conference Center.

Congratulations Jack!! Very well deserved!

(NEW) Uniform Design Reminder

As programs start to design and order uniforms for the fall and winter seasons, please remember that all uniform designs must be approved by Jeff (jabel@somd.org) before ordering to ensure compliance with brand guidelines. Please send Jeff any uniform artwork/logos before placing your order.

Reminder: This is for logo/artwork design only. Jeff is not checking uniform/garment compliance with sport standards.

Area Program Sport & Activity Information Form

To more effectively capture the many programs and activities taking place in the community, we have put together a Training Program Information Form.

This form will help our state office stay more organized with up-to-date information on what programs are happening, where they're happening, and when they are happening.

Please submit 1 form for each sport/activity from your program using the link below:

<https://wkf.ms/3Kqg0Zp>

To avoid duplicate submissions, Coaches, Sport Volunteers, and Sport Coordinators, please work with your Area Leadership on submitting this form as they may have done so already.

We ask that this is submitted by the registration deadline during each sport season.

If you have any questions, please contact Jeff Abel (jabel@somd.org).

(NEW) JTCC Special Olympics Tennis Program

Fall Tennis with JTCC is kicking off soon! We are excited to continue this partnership with JTCC to provide an additional training opportunity for Special Olympics athletes.

Location: JTCC- 5200 Campus Dr, College Park, MD 20740
Sundays from 4:30-6:00pm

Dates:

8/27, 9/3, 10, 17, 24, 10/1, 8, 15, 22, 29, 11/5

Pre-registration is REQUIRED! Register Here: <https://forms.gle/sLp8GPRDDVYhswk7>

*You do not have to be registered in a fall tennis training program to participate. These sessions are open to all levels of play and tennis experience.

CSOA and PoC Coaching Courses Offered Live and In-Person at SOMD HQ

We're very pleased to announce the return of Coaching Special Olympics Athletes (CSOA) and Principles of Coaching (PoC). These courses, offered free of charge, will serve to renew any existing Coach Sport Certification for 3 years.

Also, as you no doubt know, *CSOA is a required course for ALL coaches (no coach will earn a sport certification or have an existing certification renewed/extended unless they have completed CSOA once; only exception is for coaches who work exclusively with Unified sports, in which case they must complete the online Coaching Unified Sports (CUS) course).*

We must have a minimum of 7 registrants signed up at least 2 days in advance of each course due to the heavily "discussion-focused" nature of these courses. There will be a cap of 25 registrants per session.

Registration is required *at least 2 business days in advance* of the course so we can be sure we have a sufficient number to hold each class and to have an adequate number of packets and refreshments available.

Coaching Special Olympics Athletes (CSOA)

Sunday, August 27, 9:00am – 1:00pm

Saturday, September 30, 9:00am – 1:00pm

Each session noted above is the complete CSOA course – you should not sign up for both.

Principles of Coaching (PoC)

Sunday, September 10, 9:00am – 2:00pm

Session will include a working lunch (lite lunch provided)

PoC requires previous competition of CSOA as well as a minimum of 2 years Special Olympics coaching experience

To register for any of these sessions, please complete the following online registration survey:

https://www.surveymonkey.com/r/CSOA_PoC_Reg_2023

Tennis Growth Grant Available

Thanks to our friends at the [WTA](#) and TennisWarehouse, funds are available to programs interested to starting a new tennis program or expanding their existing program. Funds can be used to purchase equipment (racquets, balls, ball hoppers, and other teaching equipment) to help make your program successful.

If you are interested in adding/growing a tennis program and need equipment, please reach out to Jeff (Jabel@somd.org)

Reminder: August Area Director Call

Our next Area Director meeting will be on Wednesday, 8/16 at 6:30pm. Please use the link below to join <https://somd.zoom.us/meeting/register/tZUqf-Chpz4pGdNMnwFFNFU85nH-eFyf6Psl>

SOMD AmeriCorps Positions

For the past 7 years, Special Olympics Maryland has partnered with Frostburg State's ASTAR AmeriCorps program to host AmeriCorps members for a year of meaningful service to our athletes and programs! AmeriCorps Members serve with Special Olympics Maryland from August 15, 2023-August 14, 2024 and receive:

- A bi-weekly stipend
- End of service Segal Education Award (can be used for existing Student Loans, and/or future education expenses)
- Interest-free student loan forbearance during term of service
- Health Insurance and Childcare reimbursement are available

We are currently working to fill the positions of:

- AmeriCorps Volunteer Coordinator
- AmeriCorps Interscholastic Unified Sports Coordinator
- AmeriCorps Unified Champion Schools Coordinator

If you know of anyone who may be interested in serving as an AmeriCorps member for Special Olympics Maryland, please have them email Jeff (Jabel@somd.org) for more information and next steps on how to apply.

Area Program Fundraiser Info Form

As we discussed in our Area Director meeting and on Monday's call, we'd like to get a better idea of the many fundraisers taking place around the state in support of Special Olympics Maryland. This will also help us advertise your events while also consolidating state office requests for credit card machines, Classy Pages, and more.

[Moving forward, please fill out this form when you are planning a fundraiser.](#)

Area Directors- Please send Jeff 1 email address that will receive a confirmation email when a fundraiser is submitted for your local program (thanks to those who already have...you'll receive an activation email from Monday.com)

Finance Corner

BUDGET 2024 – The schedule for completing the 2024 budget has been set. This schedule will be shared during the AD Webinar and has been emailed to everyone. In order to make sure that the budget packet is ready for the Board in December, please keep to the schedule.

The Finance Team found a suitable budgeting software that works with Sage Intacct called MARTUS. The finance team, a subset of senior staff members and a subset of Area Directors vetted the program. It is easy to use, integrates with Sage Intacct, and will eliminate the need for Excel worksheets that upload. The kickoff will be July 25th. We anticipate training sessions to be held the week of Aug 21st for all users. The training schedule has not been set yet.

MARTUS software will provide actual expense data from FY2023 in a trailing 12-month format for reference as you build out your 2024 budgets. Budgets will still require the January through December budget spread. And please don't forget about In-Kind.

Budgets are due on or before September 15th. If you need any assistance, please reach out to the finance team.

BANKING – SOMD instituted sweeps with our bank accounts. Our funds are 'swept' out of checking overnight into Money Market vehicles that earn interest – currently 3.85%. This reduces our risk under FDIC

rules and provides additional interest on our accounts. To accommodate the accounting for the sweeps, there is a new account in the Cash & Cash Equivalents section of your balance sheet. Remember to continue to monitor your cash balances between checking, savings, and the investment portfolio. The end of a quarter is a great time to assess your positions. Currently, savings is yielding 4.65% interest.

CORP. CREDIT CARDS – just a quick reminder, as we have some new card holders. Please remember to complete your credit card transaction coding and receipting in the Truist ESP portal by the 3rd business day after the close of the month. Coded transactions need to be approved by the 6th business day. Thank you for continuing to support this process.

Joanne & Kim will be on vacation July 16th through July 22nd. Reach out to Darlene during this time if you have any questions.

(UPDATED) Pre-Season and Pre-Competition Webinars

The dates and time for Pre-Season webinars have been set for the upcoming seasons. Please share this info with your coaches and sports volunteers.

Pre-Season Coaches Webinars (slides from recorded sessions are available on the respective CRP)

Sport	Date/Time	Registration / Recording Link
Kayaking	Wed, 05/24	Recording: https://www.youtube.com/watch?v=V0nkj5W7_LQ
Golf	Wed, 07/19	Recording: https://www.youtube.com/watch?v=Gby4uMQyFvc
Cycling	Tue, 08/01	Recording: https://www.youtube.com/watch?v=Kp5A4XGD1LI
Dist. Run.	Mon, 08/14 7:00-8:00pm	https://somd.zoom.us/meeting/register/tZ0lf-yvqz0pHN1X2MbQeMumxnG4P29b4VfR
Flag Football	Wed, 08/09	Recording: https://youtu.be/1qiPIDqIb7g
Powerlifting	Mon, 08/14 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZ0pf-2gqTotG9YF9J7C-HPSjYyIZBWl2uz0
Soccer	Thu, 08/17 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZwvc-mrqjouHdTkmYMFLD9Cgfnlktw8QTKP
Tennis	Wed, 08/09	Recording: https://youtu.be/kCzlx_Q07S8
Bowling	Thu, 09/07 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZAvcuGuqjwrHdZh88vtahIBDc1lqM39ljum

Pre-Competition Coaches Webinars (slides from recorded sessions are available on the respective CRP)

Sport	Date/Time	Registration / Recording Link
Kayaking - Trials	Tue, 08/08 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZUkdOyrpz8iEtTEIEgo-F1Lyo0owhXQRVpF
Kayaking - Finals	Tue, 08/15 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZlPfyuqqTsuHNf---LIU7odG1IDjsG9NsNz
Golf	Tue, 09/19 6:30-7:30pm	https://somd.zoom.us/meeting/register/tZEcumhpzwpEtDmWdRycUfWPvKnxLBLFXuc
Cycling	Thu, 10/12 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZYqdOurrDMtGdNlj8zNzWMnXlIzaNx9WG9e
Dist. Run.	Wed, 10/11 7:00-8:00pm	https://somd.zoom.us/meeting/register/tZYrdOggqT8uHdaMdlvPHhZnUkocHHvb67Bp
Flag Football	Tue, 10/10 7:00-8:00pm	https://somd.zoom.us/meeting/register/tZ0ufu2qqTMtHtcYEEjc1cJdOs7Pt4KgayZP
Powerlifting	Wed, 10/11 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZcocuupqTsrE9VznaCqZSf5aX4Dudy4tWjg
Soccer	Tue, 10/24 6:00-7:00pm	https://somd.zoom.us/meeting/register/tZcpf-yrqDMuGNbirl2T_JkMboM2egRy-UHu

Tennis	Tue, 10/10 6:00-7:00pm	https://somed.zoom.us/meeting/register/tZAkcuivqjsrHNH8xOq58FL_dXTYQdIT3Jw3
Bowling - Regionals	Thu, 11/02 6:00-7:00pm	https://somed.zoom.us/meeting/register/tZctf-GvqDoiGdTPAe6MQhPdfyWLIwbGrAyr
Bowling - Finals	Tue, 11/28 6:00-7:00pm	https://somed.zoom.us/meeting/register/tZAsdeytrjpsHtBoFx18GPTcbB5OPlqTICn

Sports Department Contacts – Assigned Sports

Your Area Director and Area Leadership should always be your first point of contact. However, should you have questions regarding a specific sport, coach education, or competition, please work with the corresponding Sport Director.

- **Melissa Anger, Senior Sports Director**

- manger@somed.org, 410.242.1515 x122

Basketball	Soccer	<i>Locally Popular Sports: Volleyball, Cross Country Skiing, Pickleball</i>
Cheerleading	Softball	
Flag Football	Tennis	

- **Ryan Kelchner, Sports Director**

- rkelchner@somed.org, 410-242-1515 x171

Athletics	Golf	<i>Locally Popular Sports: Dance, Equestrian Sports, Floor Hockey</i>
Bocce	Powerlifting	
Distance Running	Snowshoeing	

- **Elizabeth Kramer, Sports Director**

- ekramer@somed.org, 410.242.1515 x127

Alpine Skiing	Kayaking	<i>Locally Popular Sports: Figure Skating, Sailing, Short Track Speed Skating, Duckpin Bowling</i>
Bowling (10 pin)	Swimming	
Cycling		

If you have questions regarding multi-sport events, or USA/World Games, please contact:

- **Steve Bennett, Senior Director, Competitions**

- sbennett@somed.org, 410.242.1515 x102

Summer Games	Fall Sports Festival	USA Games
Winter Games		World Games

If you have questions regarding High School Unified® Sports (IUS) training and competition, please contact:

- **Zach Cintron, Senior Director, High School Unified® Sports**

- zcintron@somed.org, 410.242.1515 x161

IUS Athletics (T&F)	IUS Outdoor Bocce	IUS Tennis
IUS Indoor Bocce	IUS Strength & Conditioning	

Overall Sports Leadership (any sports/competition questions that aren't related to a specific sport)

- **Mike Czarnowsky, Vice President, Sports**

- mczarnowsky@somed.org, 410.241.6280

Questions?

If You Have Any Questions on Any Other Non-Sports-Related Issues, please contact a member of the Local Programs Team

- **Jeff Abel, Vice President. Local Program Development**
 - jabel@somd.org, 410-242-1515 ex. 121
 - Any general question
- **Melissa Kelly, Senior Director, Unified® Champion schools**
 - mkelly@somd.org, 410-979-5839
 - Unified® Champion Schools, Youth Leadership, and School Engagement
- **Jake Novick, Manager, Unified Recreation**
 - jnovick@somd.org
 - College Unified Champion Schools Programs, Unified Intramurals, Community Unified Rec Options
- **Mackenzie Irvin, Senior Director, Inclusive Health & Fitness**
 - mirvin@somd.org, 857-939-4867
 - Young Athletes Program, Elementary School programming
- **Kayla Shields, Director, Inclusive Health and Fitness**
 - kshields@somd.org, 410-404-4115
 - Healthy Athletes, Fitness Programs, Unified® Physical Education
- **Sue Snyder, Unified® Physical Education Consultant**
 - ssnyder@somd.org
 - Unified® Physical Education
- **Sam Boyd, Volunteer Director**
 - sboyd@somd.org, 443-766-9245
 - Volunteer Recruitment, Retention, Training
- **Mike Myers, Sr. Director, Area Programs**
 - mmyers@somd.org, 410-242-1515
 - Baltimore County and City
- **Kelven Spriggs, Region Director- Metro Programs**
 - KSpriggs@somd.org, 410-242-1515
 - Baltimore City, Prince George's County
- **Allie Boyd, City Schools Coordinator**
 - aboyd@somd.org, 410-242-1515
 - Baltimore City Schools APE Sports Program
- **Kyler Mellott, Region Director- East**
 - kmellott@somd.org, 410-242-1515
 - Harford, Cecil, Kent, Upper Shore, Lower Shore
- **Lily Bean, Region Director- West**
 - lbean@somd.org, 410-242-1515
 - Carroll, Frederick, Washington Allegany, Garrett